

**COMMERCIAL BUILDING CODE COUNCIL
MEETING MINUTES
November 16, 2016**

PRESENT: Hunter Bohne, David Enigl, Steven Howard, Irina Ragozin, Corey Rockweiler, Brian Rinke, Peter Scheuerman

EXCUSED: Kevin Bierce, Samuel Lawrence, Steven Klessig

STAFF: Sandy Cleveland, Rules Coordinator; Randy Dahmen, Building Plan Reviewer; Jason Hansen, Building Plan Reviewer; Jeff Weigand, Assistant Deputy Secretary; James Boullion, Administrator-Division of Policy Development; Robin Zentner, Section Chief-Field Operations; and Kimberly Wood, Program Assistant Supervisor

CALL TO ORDER

David Enigl, Vice Chairperson, called the meeting to order at 9:09 a.m. A quorum of seven (7) members was confirmed.

ADOPTION OF AGENDA

MOTION: Hunter Bohne moved, seconded by Irina Ragozin, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Hunter Bohne moved, seconded by Corey Rockweiler, to approve the minutes of September 22, 2016 as published. Motion carried unanimously.

**REVIEW DEPARTMENT CHANGES AND RECOMMENDATIONS TO THE SPS 361 TO 366
PROPOSED RULEMAKING ORDER**

MOTION: David Enigl moved, seconded by Irina Ragozin, to recommend DSPS staff to review language in DSPS Statutes and recommend pursuing statutory changes to include 'counties' where municipalities are referenced for DSPS plan review and inspections. Motion carried unanimously.

ADJOURNMENT

MOTION: Brian Rinke moved, seconded by Corey Rockweiler, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:57 a.m.